# LT07200
# HEAD OF GIS DATA COLLECTORS

**Level 4**

## Reports to (Hierarchical)
GIS MISSION REFERENT / LOGISTICS MANAGER

## Reports to (Functional)
GIS MISSION REFERENT / GIS SPECIALIST

## Job Family
Logistics

## Main Purpose
Supervising the daily field related GIS activities and providing maintenance to the MSF GIS equipment, according to MSF protocols and standards in support to operations.

## Accountabilities
- Monitoring GIS activities at field level according to MSF GIS Centre standards
- Ensuring the check and follow-up of GIS material (GPS devices/smartphones) under the line manager's supervision through regular check and reporting any anomalies or problems.
- Planning together with the line manager and sectorial responsible the GIS field activities such as o GPS data collection o Mobile phones data collection (MDC)
- Coordinating and leading the data collection team under his/her responsibility which includes daily supervision, monitoring of the quality of work and the definition of each person's task, drawing up their working schedules; organizing and leading team meetings; participating in the recruitment of team personnel and attending departments meetings and accounting for his/her activities.
- Providing proper training to data collection team members
- Monitoring the quality of the data produced under his responsibility
- Performing basic data management tasks such as data export and cleaning prior to GIS integration

## Education
Secondary education essential

## Experience

- Strong experience as a data collector
- Experience with MSF or other INGOs is desirable.

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## Language Level Description
## B1  Independent User
## Threshold or intermediate

- Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc.
- Can deal with most situations likely to arise while travelling in an area where the language is spoken.
- Can produce simple connected text on topics that are familiar or of personal interest.
- Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.

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