LS02602
GIS SPECIALIST

Level 8

Reports to (Hierarchical)
Logistics Coordinator/ GIS Mission Referent / Project Coordinator (If in project)

Reports to (Functional)
GIS Mission Referent / GIS Advisor / GIS Regional Referent

Job Family
Logistics

Main Purpose
Ensuring the implementation, maintenance and monitoring of the project or mission's geographical information systems products & services, according to MSF protocols and standards in support to operations.

Accountabilities
- Ensuring the implementation, monitoring, maintenance and correct functioning of geographical information system.
- Liaising directly with sector responsible to identify GIS needs and developing appropriate GIS products.
- Identify support opportunities and priories requests for GIS products and services in close collaboration with the supported sector responsible.
- Managing the development, quality control and reproduction of products in appropriate formats for users. Using and advocating for GIS standards.
- Ensuring the quality and sharing of the geographic data produced in their area of work to best contribute to the global MSF GIS Master Data Base.
- Support line manager in acquiring necessary authorization for data creation and acquisition at country level and/or local level when needed.
- Maintaining and expanding project GIS database for use in GIS and to create analytical products.
- Carrying out assessment and feasibility studies in their area of responsibility, to provide line managers with alternatives and possible solutions to challenges concerning GIS.
- Promoting GIS on Offer and providing training to staff with simple GIS tools.
- Participating in monthly reports according to guidelines.
- Performing delegated tasks as defined in their job description and according to the line manager.

Education
University diploma in Geography, Geomatics, Geographical Information System or other University diploma including a strong GIS component, or relevant experience

Experience

- At least two years practical experience in using Geographic Information Systems (GIS)
- Experience in managing data collection, entry and maintenance
- Previous experience with MSF or other INGOs is an asset

Language Level Description
B1 Independent User
Threshold or intermediate

- Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc.
- Can deal with most situations likely to arise while travelling in an area where the language is spoken.
- Can produce simple connected text on topics that are familiar or of personal interest.
- Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.

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